Please ensure that your lab is always a safe work place by taking the time to check out the following items at least once per month

#	Item	J	F	Α	J	J	Α	S		D	Comments
1	Personal protective equipment										
2	First Aid Kit available, records kept										
3	Work areas clean and tidy, aisles clear										
4	No food in proximity with chemicals										
5	Aisles and exits unobstructed										
6	Gas cylinder and hoses secured										
7	Physical hazards minimized and clearly labeled										
8	Fume hoods tidy and functional, no storage.										
9	Flammable >251 stored in flameproof cabinet										
10	Fire extinquisher operational with seal intact										
11	Chemical Inventory and MDS sheets up to date										
12	All chemicals correctly labeled										
13	Compatible storage of chemicals										
14	Radioactive sources appropriately stored and labeled										
15	Checked by Group Member (initials)										
16	Inspected by HS&E Committee Member (initials)										